Product Formulation Statement
for Documenting *processed*
New York State Grown & Certified Food Products

A food item processed inside or outside New York State (NYS) comprising of over 51 percent agricultural raw materials grown or raised on New York State Grown & Certified (NYS G&C) farms, by weight or volume is considered a NYS G&C Food Product. To document such processed items as NYS G&C Food Products, processors must provide from the past 12 months:

- a copy of the product label that includes product ingredients
- documentation providing production dates and Batch #'s/Run #'s

Company Name: Can be Business Name product is sold under, or processing facility					
Product Name: Use to identify product on invoice/packaging					
Product Code/SKU (if applicable):					
Processing Facility:					
If this formulation statement applies to all Batch #'s/Run #'s you may indicate on this line					
NYS G&C Ingredient Name	NYS G&C Ingredient Business/Farm of Origin Information				Amount of NYS Ingredient[1]
	Name	City	State	Zip Code	
Total amount of all NYS G&C ingredients[1]					
Total amount of non-NYS G&C ingredients[1]					
Total amount of product (NYS G&C + non-NYS G&C)					
Percent of NYS G&C ingredients in product[2]					

If NYS ingredient is a processed product, an additional product formulation statement is required for that item

Needs to list the business/farm and NYS locations of ingredients

[1]Amount listed consistently by batch or recipe by either weight or volume
[2]Total amount of NYS G&C ingredients ÷ Total amount of product x 100

I certify the above information is true and correct and that the product identified above is comprised of over 51 percent agricultural raw materials grown or raised on NYS Grown & Certified farms, by weight or volume.

_____ _____
Signature of Official Company Representative Title

_____ _____ _____
Printed Name Date Phone Number

Detailed Instructions

Section 1

Company Name:

-Only the name of the company that produces/owns the end product can go here. Distributors cannot fill out a PFS unless they also process /produce the item themselves.

Product Name:

- Name of the NYS Grown & Certified product being produced.

Product Code:

- Product code used on the invoice, if applicable.
- If NYS ingredients are always sourced for a specific product, a unique product code is required, especially if that product has a conventional counterpart.
    - Example: NYS applesauce (product code: 14538), Applesauce (product code: 14890)

Product Batch/Run #:

- If the product formulation and NYS Grown & Certified sourcing and volume is consistent across all batches, "All" can be used in this category.
- If the amount of NYS Grown & Certified ingredients sourced for a product is inconsistent, the individual batch number or run number needs to be entered.

Production Dates:

- If the product formulation and NYS Grown & Certified sourcing and volume is consistent across all batches, "All" can be used in this category.
- If the amount of NYS Grown & Certified ingredients sourced for a product is inconsistent, the date of the batch run needs to be entered.

Section 2

NYS Grown & Certified Ingredient Name:

- Only NYS Grown & Certified ingredients need to be included in this section. Do not include ingredients sourced from outside of NYS Grown & Certified sources

NYS Grown & Certified Ingredient Business/Farm of Origin Information:

- Include the name and address of the farm for each ingredient sourced

Amount of NYS Grown & Certified Ingredient:

- Percentages are acceptable
- Amount is by weight or volume, dependent on product. Be consistent throughout document
  **For processors that use the same bulk sourcing for all products (i.e.; Dairy processors that source from the same farms for all products)*:
  -you may also attach a list of your farm sourcing and how much you purchased from each in the last year. This information is collected on an annual basis, so it should either be based on a calendar year or a fiscal year
- If this PFS is for an individual category and you only source from your own farm you may check the box in the middle of the document stating this

Section 3

The person certifying the information must be a representative of the company processing the product.

-A PFS signed or filled out by a distributor or other entity not directly involved in the processing of the product in question will not be accepted.

Important Notes

If an ingredient in the PFS is itself a processed product, a separate PFS for that product is required from the manufacturer.

If sourcing changes for any ingredient, ownership or partnerships change, or if additional farms are added to the sourcing list for ingredients, a new PFS is required to be submitted to AGM immediately to maintain NYS verification status.

Program will also accept a signed document stating that all of your products maintain a certain percentage of NYS Grown & Certified ingredients over the course of a year.

Product Formulation Statement
for Documenting *processed*
New York State Grown & Certified Food Products

A food item processed inside or outside New York State (NYS) comprising of over 51 percent agricultural raw materials grown or raised on New York State Grown & Certified (NYS G&C) farms, by weight or volume is considered a NYS G&C Food Product. To document such processed items as NYS G&C Food Products, processors must provide from the past 12 months:

- a copy of the product label that includes product ingredients
- documentation providing production dates and Batch #'s/Run

Company Name:	
Product Name:	
Product Code/SKU (if applicable):	
Processing Facility:	

NYS G&C Ingredient Name	NYS G&C Ingredient Business/Farm of Origin Information				Amount of NYS Ingredient[1]
	Name	City	State	Zip Code	
Total amount of all NYS G&C ingredients[1]					
Total amount of non-NYS G&C ingredients[1]					
Total amount of product (NYS G&C + non-NYS G&C)					
Percent of NYS G&C ingredients in product[2]					

[1]Amount listed consistently by batch or recipe by either weight or volume
[2]Total amount of NYS G&C ingredients ÷ Total amount of product x 100

I certify the above information is true and correct and that the product identified above is comprised of over 51 percent agricultural raw materials grown or raised on NYS Grown & Certified farms, by weight or volume.

Signature of Official Company Representative

Title

Printed Name

Date

Phone Number

Submit Form